

MINUTES

Board of Directors Meeting
Ankeny Choral Music Parent Organization (ACMPO)

Nov 5, 2024

Ankeny High School Conference Room, Ankeny, Iowa 50021
President Josh Skow called the ACMPO Board Meeting to order at 6:30 PM

Those in attendance and constituting a quorum were:

Megan Albaugh		Rachel Huegel
Tara Andersen	Andrea Dencklau	
Amanda Bellis	Lindsay Drew	Josh Skow
Jon Bellis	Amber Gustafson	Kurt VanThomme
		Val Vizza

Not in attendance: Lori Bullock, Amanda Flotho, Angela Rush

Non-voting members in attendance:

Ben Walters, Choral Director, AHS
Adam Brown, Assistant Choral Director, AHS

Non-voting members not in attendance:

Jill Bjorklund, Treble Clef Choir Director, Southview Middle School
Nick Oswald, Bass Clef Choir Director, Southview Middle School
Emma Feldhans, Treble Clef Choir Director, Parkview Middle School
Karlee Nelson, Bass Clef Choir Director, Parkview Middle School

Approval of Agenda for Nov 5, 2024 meeting - Josh

- Motion from Amanda to approve agenda, 2nd from Megan; Approved.

Approval of minutes from Oct 1, 2024 meeting - Josh

- Motion from Amanda to approve minutes, 2nd from Lindsay; Approved.

Update from Vocal Music Directors

Ben Walters:

- Upcoming events
- All State
 - 21 choral members in all state, highest number of any school in the state
 - Changing the pre-concert get together

- Moving to Ames
 - Rent church space
 - Restaurant to cater
 - ACMPO to pay \$60 rental, front meal cost that parents will pay
- Show Choir 101
 - Need food donations
 - 2 volunteer shifts for chaperone/first aid
 - Performances
 - Show choir 101
 - Preview
 - Need volunteers for front door
- Julefest approaching
- Sound shells - next big fundraising need
 - Cost estimate \$92,000-228,000
 - Amber suggested this may be a good grant request from John Deere
 - Time frame from order to delivery - 6 months
- Discussed seating issues at concerts - 40 parents standing at last concert
- Discussed issues with parents finding right website to make donation

Adam Brown:

- Snare drum quote \$680 from Reimann, higher than online
- Could get a full Tama drum set for \$800-1000
- Will finalize details from approval at next meeting

Treasurer Report - Megan

- Current balances: \$13,000 checking, \$2000 savings
 - Still some trivia night income pending in GiveButter
- Reviewed revenue and expenditures

Communications Report - Rachel

- Andrea has been having trouble with volunteer email getting to people
 - Likely spam filter issue

COMMITTEE REPORTS

Julefest - Megan/Kurt

- Kurt has been working on timeline and process steps
- Will produce a brief instruction for each volunteer position
- See Julefest document on drive
- Reviewed how to access volunteer list on drive

Costume/Apparel - Amanda

- Intensity and PM apparel is all here
- Sheri's alterations were money well spent!
- Most VA suit stuff is here
- VA dresses should arrive beginning of December
 - Alterations are not included
- Going to do a shoe drive, have some kids that need them
- Overall spending has been less than projected

Sponsors/Special Events/Fundraising - Amber/Lindsay

- Music Trivia Night
 - We missed the mark on our fundraising goals by a bit. We brought in \$9690 through Givebutter (ticket sales, dessert bar donations and basket sales) and \$436 in cash for the dessert table for a total of \$10,126
 - We might want to re-evaluate if November is the best time for this event. Would January be better? Or perhaps mid summer?
- Sponsorships & Donations
 - \$1000 sponsorship from Academy Roofing
 - \$500 sponsorship from Anani Salon
 - \$2500 sponsorship from The GSI Company
 - \$1000 pledge from the Bullock Family
 - \$150 pledge from Veridian Credit Union
 - \$1200 in-kind sponsorship from Beisser Lumber
 - Still pending: donation from Karl Cheverolet, Green State Credit Union, Dungeon's Gate
- Fall Preview
 - Talk about funding and suggested donations/fees ("bucket" talk)
- Giving Tuesday November 28
 - I would like to do a simple online peer-to-peer fundraising opportunity to encourage folks to sign up to do monthly recurring small-dollar donations.
 - Send a message out via Cuttime, social media posts
 - Shout out to great engagement on our Facebook!
- Julefest
 - Angel Tree - Choose one tree in the vestibule to decorate with special ornaments to ask for donations. Could include Amazon Wish List items, QR codes for cash donations
 - Fundraising Poinsettias - Goode Greenhouses has a poinsettia fundraiser program where we can buy poinsettias at a discount and sell them at a marked up price. For Julefest, we can ask parents to purchase their poinsettias through us, they will be delivered and set up for the decorating and then parents can take them home with them. I have reached out to Goode Greenhouses for more information, waiting to hear back.
 - QR Codes on the dessert tables?
- Photographer & poster update
 - Need to redo with a professional photographer, will cost \$70

- Will coordinate with Julefest
- Spirit Wear Sales
 - Will open this week

Stage equipment and transportation - Jon

- Predicting we will be below budget
- About 75% done but no single project is fully done
- Trucks are booked and ready

Volunteers - Andrea

- Christkindlmarket, December 7-8 at Principal Park
 - Volunteer sign up going out soon
 - 3 hour shifts
 - 25 total shifts

Senior Recognition - Val

- Starting to look for photographer

Southview - Josh Skow (in Lori's absence)

- OPUS - 35 singers, most of any state for 4th consecutive years
- 2nd Dynamite camp with Kevin Chase went well

Parkview - Tara

- OPUS breakfast done
- 19 kids selected for OPUS honor choir from Parkview

Unfinished Business

- Senior banners
 - Quote from Lashier is \$893 for 50 banners this year
 - Probably falls under senior recognition for further planning
 - Needs deeper conversation about who pays for this - program, parents, ACMPO?
 - Pictures are Dec 16, need to see if we have digital rights
 - Idea is to have this up at Spring Show
- See snare/drum discussion above under director portion

New Business

- Adrienne Wilburn is stepping down, board accepts resignation
- Kurt can help Lori with Southview rep duties in future

Motion from Andrea to adjourn meeting; 2nd from Amanda. Approved.

The next meeting will be held at the Conference Room at AHS on December 3 at 6:30 pm.

Minutes Submitted by Tara Andersen