

MINUTES

Board of Directors Meeting

Ankeny Choral Music Parent Organization (ACMPO)

Sept 3, 2024

Ankeny High School Conference Room, Ankeny, Iowa 50021

President Josh Skow called the Ankeny Choral Music Parent Organization Board Meeting to order at 6:32 PM at AHS Conference Room.

Those in attendance and constituting a quorum were:

Megan Albaugh	Angela Rush	Kurt VanThomme
Amanda Bellis	Josh Skow	Adrienne Wilburn
Jon Bellis	Amber Gustafson	Amanda Flotho
Andrea Dencklau	Rachel Huegel	Tara Andersen

Via Zoom: Amber Gustafson, Lindsay Drew

Not in attendance:

Lori Bullock
Val Vizza

Non-voting members in attendance:

Adam Brown, Assistant Choral Director, AHS
Laura Kutz, parent

Non-voting members not in attendance:

Ben Walters, Choral Director AHS
Nick Oswald, Bass Clef Choir Director at Southview Middle School
Jill Bjorklund, Treble Clef Choir Director at Southview Middle School
Emma Feldhans, Treble Clef Choir Director at Parkview Middle School

Approval of Agenda for Sept 3, 2024 meeting (Josh)

Motion from Kurt to approve minutes, 2nd from Amanda; Approved.

Approval of minutes from August 6, 2024 meeting (Josh)

Motion from Rachel to approve minutes, 2nd from Kurt; Approved.

Update from Vocal Music Directors

Ben Walters:

- Thanks for help with camps and fittings
- Thanks for big check
- All 4 curricular choirs are up and running
- First concert is Oct 13
- Show choirs all started
- Busy with all state process
 - 40 students currently
 - Will audition down to 28 that will go to state
- Fall potluck in commons Sept 16 at 7:30pm
 - Need volunteers with serving line assistance and clean up afterward
 - ACMPO can speak if desired but need to keep it brief
 - Will have slides on a loop, can include anything from ACMPO if wanted
- Question from Amber requesting update on how funding is going from parent contributions - Mr Walters will check into it and get back to us

Adam Brown:

- Request for new snare drum for show band. Current snare doesn't keep tune. Request is for a nice one but it is durable and would last forever. Cost \$650. May get a better deal from Reimann. Would make the full set feel new.
- Discussion regarding whether it would be better to get a full new set now if funds are available. Each part is missing a few pieces.
- Already have new cymbals

Treasurer Report - Megan

- Spreadsheet sent out is an approximation for budgeting purposes. Not exact because there is a lack of records from last year.
- There is a new Google form for ACMPO receipts and reimbursements. Will be sent out to everyone tonight.
- Credit card update
 - Megan would have needed to be a personal guarantor, so that plan didn't work
 - Will need to just use debit cards like previously.
 - Card holders will be president, treasurer, apparel, and props. Need to get a card for Jon Bellis.

Communications Report - Rachel

- Website is updated with Give Butter links
- Meeting minutes and bylaws will be added soon
- Social media pushes recently about program donations and website updates
- Do we want links to forms for volunteering on social media?
 - Concern for spam, so no for now.

- Reminder that we are moving all communication to ACMPO emails, not personal

Committee Reports

Julefest - Megan/Kurt

- Had 1st meeting today to discuss big picture

Costume/Apparel - Amanda

- Fittings are happening
 - Will try to finish curricular choir this week
 - Borrowing from band tuxes (with permission)
 - Possible future wish list item as we need more
- Show choir apparel starting
 - Will need high level tailoring for at least one dress (Sheri Hemphill?)
 - Will need to discuss payment (ACMPO vs through school via Kevin)
 - Will be \$35/hour, probably several hundred dollars

Sponsors/Special Events/Fundraising - Amber/Lindsay

- Raised \$5000 at Parent Reveal (above goal of \$4500)
- Spirit wear - Lindsay
 - Shared designs for each show choir
 - Also working on mom and dad shirts
 - Plus the special RayGun designs
 - RayGun easier to work with for shop (will leave it open) so moving forward with them as a new vendor
 - Slightly fewer options for “special” things like pajama pants
 - The only thing that has a minimum are hats
 - Will require set up fee
- Nov 2nd Music Trivia is next fundraising event

Stage equipment and transportation - Jon

- Prop design is underway
- Prop building has a lot of “arts and crafts” this year
- Potential budget request for next year - may need 3rd and 4th row riser platform updates

Volunteers - Andrea

- Will be sending sign up for potluck
- Need to set up Amazon wish list
 - Can add link on website and end of Cut Time newsletters

Senior Recognition - Val

- No new updates

Southview/Dynamite - Lori

- Upcoming show choir meeting on Sept 9th

Parkview - Tara

- OPUS audition practices have started

Unfinished Business

- Bylaw review
 - Motion to approve by Amanda, second by Angela, unanimous approval
 - Tara will print new version, sign, and scan to PDF for Rachel
- Amber proposed ad hoc committee to review bylaws at the end of the year
 - One time meeting with report back to board (not monthly report)
 - Motion by Amber, 2nd by Kurt, unanimously approved
 - Nominations:
 - Adrienne, Kurt, Amber

New Business

- 1) Snare drum request (see Adam Brown report above)
- 2) 2024-25 Budget Review
 - a) Estimations completed for each tab
 - b) Total \$45,750 before edits tonight
 - c) Budget approval vote
 - i) Motion to approve Jon, 2nd Rachel; approved unanimously
- 3) Discussion about what it means to have funding allocated to middle schools
 - a) This is not money that is promised to various directors to be used for anything desired (not a slush fund). All requests need to be communicated to PV/SV ACMPO reps directly or through the request form. Approval is subject to ACMPO rep and must be consistent with ACMPO goals.

Motion from Amanda to adjourn meeting at 8:11pm; 2nd from Angela; Approved.

The next meeting will be held at the Conference Room at AHS on October 1 at 6:30 pm.

Minutes Submitted by Tara Andersen